



If a school or grade level is closed because it has reached its capacity level, request for student reassignment will NOT be considered. The following list represents the valid reasons for which a transfer may be approved.

Students seeking reassignment to a “Year Round elementary school” must seek reassignment no later than ten school days from the start of the Year Round school calendar.

- A. Students who change residence and school attendance boundaries may remain at the out-of-boundary school until completion of the highest grade offered. (Example: Student lives in Port Charlotte High School [PCHS] attendance zone and attends PCHS. Family moves to Charlotte High School [CHS] attendance zone. Student may choose to remain at PCHS.)
- B. Siblings of a student enrolled in an exceptional education program at a school different from the assigned school may attend the same school as the student in the exceptional education program. Transportation is not provided.
- C. Students who wish to attend an out-of-boundary school in order to participate in a selected curriculum program currently unavailable at their assigned school, may do so providing the student has demonstrated the academic ability to be successful.
- D. Students in Charlotte County whose primary nighttime residence is in a supervised publicly or privately operated shelter for temporary accommodations (or in a public or private place not designated for or ordinarily used for continuing human habitation) shall be entitled to enrollment in Charlotte County Public Schools.
- E. Students may be granted permission to attend an out-of-boundary school if the parent/guardian is employed and the responsible guardian presents evidence that a problem in supervision exists before or after school. **Please attach additional information.**
- F. Children who move due to a court ordered change in custody due to a separation or divorce, or the serious illness or death of a custodial parent. **Documentation must be completed and attached with Application for Student Reassignment.**
- G. Students may be reassigned for valid health reasons. Reasons based on physical health must be certified by the